

Student's name:		Provider's Name:	
Student's date of birth:	PA Secure ID	Provider's Title:	
School:	Date:	Provider's Signature:	
Diagnosis/symptom(s):			<input type="checkbox"/> Early Intervention <input type="checkbox"/> School Age

Service	Treatment			Refer to the keys below for an explanation of the treatment codes and progress indicators		
Date	Start Time	End Time	Treatment Key (see Pg 2)	Service Type	Progress Indicator Key	Description of Service (daily notes on activity, location, and outcome)
				<input type="checkbox"/> Indiv.		
				<input type="checkbox"/> Group		
				<input type="checkbox"/> Indiv.		
				<input type="checkbox"/> Group		
				<input type="checkbox"/> Indiv.		
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				<input type="checkbox"/> Group		
				<input type="checkbox"/> Indiv.		
				<input type="checkbox"/> Group		

Service Type:	
<b>D</b> = Direct	<b>DM</b> = Direct Session: Make-up Session
<b>DT</b> = Direct: Telemedicine	<b>DTM</b> = Direct: Make Up Telemedicine
<b>PA</b> = Provider Absent	<b>PNA</b> = Provider Not Available
<b>SA</b> = Student Absent	<b>SNA</b> = Student Not Available

Progress Indicator Type		
<b>Mn</b> = Maintaining	<b>Pr</b> = Progressing	<b>In</b> = Inconsistent
<b>Rg</b> = Regressing	<b>Ms</b> = Mastering	

**Treatment Key:**

1	Direct	Communicating with the student, family, service providers, educators, and others relating to student’s history, mental status or behavior or Individual Behavior Plan. (Student must be present.)
2	Direct	Conducting individual psychotherapy.
3	Direct	Conducting group psychotherapy.
3	Direct	Crisis Assistance.
4	Direct	Other Direct Service

**Notes:**

- All Direct Services should be provided face-to-face with the student whenever possible.
- When face-to-face delivery of service is not possible, services may be billed when provided via telemedicine when technical and program requirements are met, and the service can be rendered to its full extent in a clinically appropriate manner.
- The Treatment Key should not be considered an all-inclusive list. Providers may use “Other Direct Service” but must provide a clear description of the service in their comments.
- Use the “Service Provider Evaluation Log” for evaluations and/or assessments.